

S-E-C-R-E-T

DDA/REG  
LOGGED

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Computer Security Briefings

FROM:

Director of Security

EXTENSION

NO.

OS 6 6308/2

DATE

24 JUL 1986

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ADDA  
7D24 Headquarters

RECEIVED

FORWARDED

23 JUL 1986

2. DDA

28 JUL 1986

3.

4.

~~Beards (HOLD)~~

5.

6.

DDA Reg.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Mr. Dannelly,  
your calendar  
is free for either  
or both of these  
dates.

re  
7/29/86

OK

and 23 Sept

REGISTRY  
FILE: 100-28

S-E-C-R-E-T

24 JUL 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:

[REDACTED]  
Director of Security

25X1 SUBJECT:

Computer Security Briefings [REDACTED]

1. In a continuing effort to provide security education in the area of computer security awareness, the Office of Security has scheduled a briefing on computer security for the DDA. To accommodate the DDA, the Headquarters auditorium has been reserved on 9 and 23 September 1986 from 1330 to 1430 hours.

25X1 [REDACTED]

2. The briefings are primarily directed to line managers for the purpose of sensitizing them to management's concerns regarding the security abuses of our computer resources. Without making the briefing mandatory, I encourage all mid-level managers to attend this 1-hour security briefing. The proliferation of personal computers and office automation within the Agency has made computer security one of my primary security concerns. I intend to personally give the opening remarks at one of these briefings, and extend an invitation to you to make introductory remarks on behalf of your Directorate. [REDACTED]

25X1 3. I would appreciate it if you would announce the dates and times of these briefings at your next staff meeting and encourage attendance by all your managers. Please contact [REDACTED] Chief, Information Systems Security Division, Office of Security, on extension [REDACTED] if you wish to be included as a speaker at these sessions. [REDACTED]

25X1 [REDACTED]

[REDACTED]

OS 6 6308/2

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